



(6)(a) Are you (individual or the agent for a corporation) a resident of the State of Texas?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

(6)(b) Are you (individual or the agent for a corporation) a citizen of the United States?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

(6)(c) Are you (individual or the agent for a corporation) at least 18 years of age?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

(6)(d) Do you have at least one year of experience in the bail bond business in the last two years?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

If "yes", explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(6)(e) In the last two years, have you completed at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an institution of higher education accredited by the State?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

If "yes", list dates, locations, and total hours of training received: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Please provide a copy of a document verifying your completion of this course or these courses).

(7) Have you ever been convicted of a felony or of a misdemeanor involving moral turpitude? \_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes", give the date of conviction, the offense committed, the state where convicted, the court where tried, and the disposition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (8) Have you ever been denied or refused a license to act as a bondsperson or an agent, or have you ever had your license suspended or revoked in any Texas county?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No

If the answer is “yes”, state the place, date, and reason: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- (11) Do you have any outstanding final judgments against you individually or professionally that are older than thirty (30) days and not on appeal? \_\_\_\_\_

If “yes”, provide the following information on each outstanding judgment, using additional pages as necessary:

COUNTY	CIVIL CAUSE NUMBER	DATE OF JUDGMENT	AMOUNT OF JUDGMENT
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
<b>TOTAL</b>			<b>\$</b>

- (12) Attach to the cover of the application a cashier’s check, certified check, or money order in the amount of \$500.00 for the application fee. This application fee is non-refundable.

**DECLARATION**

I hereby declare that I will comply with Chapter 1704 of the Texas Occupations Code and all amendments thereto (governing the licensure and regulation of bail bonding companies) and the rules proscribed by the Gregg County Bail Bond Board.

The Affiant makes this instrument for the purpose of inducing the acceptance and approval of this application to obtain a license to act as a bail bondsperson in Gregg County, Texas. I know and believe that the making of this application will induce the Gregg County Bail Bond Board to accept and approve the same, and I affirm under penalties of perjury that all statements herein contained are true and correct.

\_\_\_\_\_  
Applicant

Subscribed by and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_, Affiant.

Witness by signature and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, in and for the  
State of Texas, Gregg County

My Commission Expires: \_\_\_\_\_

## **APPENDIX "A"**

### **ALL APPLICANTS**

Insert behind this page three letters of recommendation. Each letter must be from a reputable person who has known the applicant for at least three years. Each letter of recommendation shall recommend the Applicant or, if the applicant is a corporation, the Agent designated by the corporation in the application, as having a reputation of honesty, truthfulness, fair dealing, competency, and recommend the Applicant or Agent be licensed. If the Applicant or Agent has been licensed under this act in another county, this application must be accompanied by a letter from each appropriate Bail Bond Board stating whether or not the Applicant is in good standing in the county where he or she is licensed.

**APPENDIX "B"**

All applicants

Please attach behind this page:

- \_\_\_\_\_ a complete set of fingerprints
- \_\_\_\_\_ recent color photograph (passport style)

# APPENDIX "C"

## ALL APPLICANTS

**You have a choice for your financial statement.**

- (1) You may complete the financial statement that follows this page.**
- or –**
- (2) You may complete the following short form and attach a credit report from one of the three national credit reporting agencies. (Equifax, TransUnion, Experian). If you elect this method, you may omit the pages that follow that relate to the traditional financial statement. You must, however, execute and include the verification page and the consent to release page.**

SHORT FORM (Make copies and attach additional forms as needed)

- A) List and value all personal or household assets including securities, life insurance and retirement accounts with a market value of more than five thousand dollars.

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- B) List and value all real property in which you have a property interest with a market value of more than five thousand dollars.

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- C) List and value all liabilities (debts) in which you owe in excess of five thousand dollars. This includes co-signor agreements.

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**FINANCIAL STATEMENT**

**ASSETS:**

Cash on hand in banks (Schedule 1)	_____
U.S. Government Securities	_____
Accounts, loans, and notes receivable (Schedule 2)	_____
Cash surrender value of life insurance (Schedule 3)	_____
Other stocks and bonds (Schedule 4)	_____
Real Estate (Schedule 5)	_____

Other Assets (itemize)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

(Continue on a separate page if necessary and attach hereto)  
(Do not merely list groups or categories of assets; identify each asset)

Total Other Assets	_____
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<b>TOTAL ASSETS</b>	<b>=====</b>
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**LIABILITIES AND NET WORTH:**

Notes payable to banks:	
Secured (Schedule 1)	_____
Unsecured (Schedule 1)	_____

Notes payable to relatives	_____
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Accounts and notes payable to all others	_____
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Rents and interest due	_____
------------------------	-------

Taxes Due:	
State	_____
Federal	_____

Total Texas Due	_____
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Other liabilities (Itemize)	_____
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

(Continue on a separate page if necessary and attach hereto).

Total Other Liabilities \_\_\_\_\_

TOTAL LIABILITIES \_\_\_\_\_

TOTAL NET WORTH \_\_\_\_\_

TOTAL LIABILITIES AND NET WORTH \_\_\_\_\_

INCOME:

Annual Salary (gross) \_\_\_\_\_ (NET) \_\_\_\_\_

[List Gross Amounts]

Bonus & commissions \_\_\_\_\_

Dividends & interest \_\_\_\_\_

Real estate income (list):

_____	_____
_____	_____
_____	_____
_____	_____

Other income (list):

_____	_____
_____	_____
_____	_____
_____	_____

TOTAL INCOME \_\_\_\_\_

COMPARISON OF MONTHLY INCOME AND EXPENSES

Net monthly income (Income less taxes or other deductions from gross income) \_\_\_\_\_

Rent or home payment \_\_\_\_\_

Car, boat, or r.v. payments \_\_\_\_\_

Food & utilities \_\_\_\_\_

Incidentals \_\_\_\_\_

Average amount paid on open accounts \_\_\_\_\_

Other monthly expenses \_\_\_\_\_

TOTAL EXPENSES \_\_\_\_\_

DIFFERENCE BETWEEN INCOME AND EXPENSES \_\_\_\_\_

CONTINGENT LIABILITIES

Co-endorser or co-maker (identify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

On leases or contracts (identify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Legal claims (identify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Provision for federal income tax \_\_\_\_\_

Other special debts (list) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SCHEDULE 1

Banking Relations. (A list of all my financial institution checking, deposit, savings, and loan accounts.)

Name and Location	Type (See ledger)	Cash Balance	Amount of Loan	Maturity of Loan	How Endorsed, Guaranteed or Secured

Ledger

- C.D. Certificate of deposit
- T.D. Time Deposit
- CH. Checking
- SV. Savings
- O.A. Other deposit account
- L Loan
- O.D. Other debt to Financial Institution



SCHEDULE 3

Life Insurance

Name of Person Insured	Name of Beneficiary	Name of Insurance Co.	Type of Policy	Face Amount of Policy	Total Cash Surrender Value	Total Loans Against Policy	Amount of Yearly Premium	Is Policy Assigned?

SCHEDULE 4

Other Stocks and Bonds.

Description	Number of Shares	Face or Par Value	Market Value	Liens/Encumbrances

SCHEDULE 5

All real property owned by me:

1. Exempt from Forced Sale:

<u>Legal Description, Volume and Page</u>	<u>Address</u>	<u>Purchase Price</u>	<u>Appraised Value</u>	<u>Present Liens or Encumbrances</u>
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<u>Legal Description, Volume and Page</u>	<u>Address</u>	<u>Purchase Price</u>	<u>Appraised Value</u>	<u>Present Liens or Encumbrances</u>
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2. NOT exempt from Forced Sale:

<u>Legal Description, Volume and Page</u>	<u>Address</u>	<u>Purchase Price</u>	<u>Appraised Value</u>	<u>Present Liens or Encumbrances</u>
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<u>Legal Description, Volume and Page</u>	<u>Address</u>	<u>Purchase Price</u>	<u>Appraised Value</u>	<u>Present Liens or Encumbrances</u>
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3. Please execute the attached designation of homestead..



**CONSENT FOR RELEASE OF FINANCIAL INFORMATION AND RECORDS**

I, \_\_\_\_\_, Social Security No. \_\_\_\_\_, do hereby consent to the release of any and all financial information and records, including but not limited to accounts, notes, liens, and/or guaranties, by any bank or other financial institution, to the Sheriff of Gregg County, Texas.

This consent for release of the above listed information and records extends to any bank or any other institution or person with whom the undersigned has engaged in any financial transactions, business, or activities.

The undersigned further consents to execute any other documents which any bank, or any other institution or person with whom the undersigned has engaged in any financial transactions, business, or activities, might require for the release of such financial information and records.

A copy of this authorization shall be considered as valid as the original.

SIGNED the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

THE STATE OF TEXAS                   \*  
COUNTY OF \_\_\_\_\_               \*

BEFORE ME, the undersigned authority, on this date personally appeared \_\_\_\_\_, who acknowledged to me that he/she executed the foregoing Consent for Release of Financial Information and Records for the purposes therein expressed, and in the capacity therein stated.

WITNESS MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires:  
\_\_\_\_\_

\_\_\_\_\_  
Notary Public, State of Texas

## **APPENDIX "D"**

### **FOR THOSE WHOSE APPLICATION IS BASED ON REAL PROPERTY**

- (1) You must execute or have executed all the releases and documents that follow this page.
- (2) For each non-exempt property you are conveying in trust to the Gregg County Bail Bond Board as security should the license be granted, please prepare a packet with the following documents stapled or otherwise grouped with each other.
  - a. Copy of the deed or other legal instruments by which the Applicant claims ownership to the property or properties, including a property description required to convey the property or properties by general warranty deed.
  - b. Current tax certificates from each taxing unit with power to assess or collect taxes against the property.
  - c. Identification of any and all insurance policies maintained on the property.
  - d. Identification of all liens, mortgages, or encumbrances on the property or properties, the Applicant's equity, and the Board's proposed lien position.
  - e. Indicate the net value of the property according to the current appraisal made by a real appraiser who is a member in good standing of a nationally recognized professional appraiser society or trade organization that has an established code of ethics, education program, and professional certification program.
- (3) Complete the quick summary on the next page.

**Property**

<u>Address</u> (City, County, Street)	<u>Appraised</u> <u>Value</u>	<u>Value you are claiming</u> <u>for bonding purposes</u>	<u>Your ownership</u> <u>interest</u>
A.			
B.			
C.			
D.			
E.			

**STATEMENT OF THE APPLICANT WITH REGARD TO TAXES**

I \_\_\_\_\_, agree that I will keep all taxes paid on the property or properties conveyed in trust to the Gregg County Bail Bond Board while the properties remain in trust with the Gregg County Bail Bond Board.

\_\_\_\_\_  
SIGNATURE

STATE OF TEXAS           §  
  §  
COUNTY OF GREGG       §

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**STATEMENT OF APPLICANT WITH REGARD TO ENCUMBERING PROPERTY**

I, \_\_\_\_\_, agree and state that I will not further encumber any property conveyed in trust to the Gregg County Bail Bond Board without first notifying and obtaining the permission of the Gregg County Bail Bond Board.

\_\_\_\_\_  
SIGNATURE

STATE OF TEXAS           §  
  §  
COUNTY OF GREGG       §

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**AGREEMENT TO OBTAIN AND MAINTAIN INSURANCE**

I, \_\_\_\_\_, state and agree that I will insure and keep current the insurance on any improvements on the property or properties conveyed in trust as security to the Gregg County Bail Bond Board against any damage or destruction while the property or properties remain(s) in trust, in the full amount of the value claimed for the improvements. The Gregg County Bail Bond Board (in care of the person designated by the Gregg County Commissioner's Court as the duties a county treasurer would perform) will be named as the loss payee on all such policies of insurance.

\_\_\_\_\_  
SIGNATURE

STATE OF TEXAS           §  
  §  
COUNTY OF GREGG       §

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**STATEMENT OF SPOUSE OF APPLICANT WITH REGARD TO PROPERTY**

I, \_\_\_\_\_, am the spouse of \_\_\_\_\_  
\_\_\_\_\_. I agree and state that I will transfer to the Gregg County Bail Bond Board, in trust, any right, title, or interest I have in the property described in Appendix "C" of the Bail Bond Application signed by my spouse, which is incorporated herein by reference.

\_\_\_\_\_  
SIGNATURE

STATE OF TEXAS           §  
  §  
COUNTY OF GREGG       §

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**DESIGNATION OF HOMESTEAD**

Date:

Affiant:

Affiant's Homestead Property (Address and Legal Description):

Affiant's Non-Homestead Property (Address and Legal Description):

Affiant on oath says:

Affiant has never, does not now and does not intend ever to reside on, use in any manner, or claim Affiant's non-homestead property as a business or residence homestead.

Affiant now owns and resides on, uses, claims, and designates Affiant's homestead property as Affiant's only legal homestead, exempt from forced sale under the Constitution and laws of Texas.

This affidavit and this designation are made to induce the Gregg County Bail Bond Board to issue a license to Affiant to issue bail bonds in Gregg County which obligations under the license are secured by a lien on Affiant's Non-Homestead Property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Spouse's Signature

STATE OF TEXAS           §  
  §  
COUNTY OF GREGG       §

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas