

**GREGG COUNTY
COMMISSIONERS' COURT AGENDA
SPECIAL MEETING**

Monday, August 07, 2017 @ 9:00 a.m.
Commissioners' Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas

1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, and budget transfer amendments.
3. Approve health plan claims payments.
4. AUDITOR
 - a. Discussion and necessary action to approve the order regarding TCDRS and Gregg County's annually determined contribution rate for 2018 with no plan changes.
 - b. Discussion and necessary action to approve payment of accrued leave to retiring employee in District Attorney's Office. Additionally, approval is requested of transfer for accrued leave remaining balance for recently retired employees from District Attorney's Office and Road and Bridge Precinct 4.
5. COMMISSIONERS
 - a. Precinct 2 – Request approval to assist City of Longview, in accordance with inter-local agreement, with pavement maintenance at Maude Cobb Activity Complex Rodeo Grounds. The City will furnish all materials necessary and Precinct 4 will provide labor and equipment. Project Planning Report is included.
 - b. Precinct 3 – request approval to transfer \$10,500 from the Liberty City Community Building operating expenses account to the Hugh Camp Park operating expenses account to cover negative balance. Also, to provide an operating budget to continue needed services to the Hugh Camp Park for the remainder of the FY17 budget.
 - c. Precinct 3 – request approval for drainage control work at 141 Karen Street in Liberty City which will include excavation of a ditch and possible resetting or replacement of an existing culvert. Precinct 3 will provide labor, equipment, culvert (if needed), and RAP for fill-in. Project Planning Report is included.
 - d. Precinct 3 – consider the application by Don McClendon to abandon a portion of a Gregg County right-of-way (ROW), Phillips Road, that runs across land wholly owned by him and convey it to him for the appraised marked value. Take any necessary actions, to include the following:

- (1) Appoint licensed appraiser;
 - (2) Publish notice once a week for three (3) consecutive weeks giving notice that the ROW is to be sold at the appraised market value determined by the licensed appraiser;
 - (3) Appoint Precinct 3 Commissioner to sell the ROW pursuant to the Local Government Code;
 - (4) Applicant shall pay the appraised market value of the ROW plus all costs; and
 - (5) The appointed Commissioner shall execute a Deed to Applicant for the ROW on behalf of Gregg County.
- e. Precinct 4 – request approval to assist the City of Lakeport with the following:
- Patching at 213 Rocket Street
 - Mowing and cutting from Lakewood to Astronaut Street
 - Mowing and cutting on Peach Orchard, Jones Road, Dodd (off US Highway 149), Rocket Street, and Ben Mitchell

The City of Lakeport will furnish all necessary materials and Precinct 4 will provide labor and equipment. Project Planning Reports are provided.

6. COUNTY JUDGE

- a. Discussion and necessary action regarding request by BGE, Inc., contracted by Texas Department of Transportation (TxDOT), for property right of entry to perform surveying, preliminary design, and environmental studies at 1098 East Commerce Avenue, Gladewater, which is owned by Gregg County.

7. PURCHASING

- a. Consider approval of Change Order #1 for Ceiling Tile Replacement Project: Bid 2015-509.
- b. Discuss and consider authorizing Purchasing Agent to advertise and request sealed bids for Tires, Tubes, and Services for Gregg County: Bid 2017 – 717 (back-up provided on CD).
- c. Consider approval to renew Indigent Defense Attorney Contract with Zachary S. Austin: NOA 2016-609.
- d. Consider approval to renew Fuel Service Contracts: Bid 2015-505
- e. Consider approval to renew Asphalt Contract: Bid 2016-622
- f. Consider approval of Generator Service Agreement with Clifford Power Service.
- g. Consider approval of contract with Coffman Associates, Inc. for Master Plan Update at the East Texas Regional Airport: RFQ 2017-711 (back-up provided on CD)

8. SHERIFF

- a. Request approval for Longview AMBUCS, a 501(c)(3) non-profit organization, to utilize inmate labor in accordance with the Texas Code of Criminal Procedure Art. 4310(4) Manual Labor.
- b. Request approval to purchase four (4) vehicles at a cost of \$80,296.00 from General Fund Budget 110-120742-753000-130. Additionally, request the purchase of two (2) vehicles at a cost of \$53,994.00 from Capital Fund Budget 476-120742-753000-170.

9. BUDGET WORKSHOP

10. EXECUTIVE SESSION

- a. Texas Government Code, Section 551.072. Discussion regarding real estate matters.

11. RETURN TO OPEN SESSION

- a. Take any necessary action concerning the real estate matter discussed in Executive Session: Texas Government Code, Section 552.072.

12. ADJOURN