

**GREGG COUNTY
COMMISSIONERS' COURT AGENDA
SPECIAL MEETING**

Monday, August 21, 2017 @ 9:00 a.m.
Commissioners' Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas

1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, and budget transfer amendments.
3. Approve health plan claims payments.
4. AUDITOR
 - a. Discussion and any necessary action to approve the payment of accrued leave to retiring Airport (Sheriff) employee.
 - b. Acknowledgment of Gregg County Board of Judges FY18 Court Reporter Orders, Auditor's Office Budget Orders, and 2017-2019 County Auditor Re-appointment.
 - c. Discussion and any necessary action to authorize the County Auditor to open "deposit only" accounts for use by the Justices of the Peace for E-file payments received electronically.
5. COMMISSIONERS
 - a. Precinct 3 – request approval to install culvert at 1113 East Wilkins Road in Gladewater. County will provide labor, equipment, and RAP for any necessary fill in. The property owner will furnish the culvert. Project Planning Report is attached.
6. COUNTY CLERK
 - a. Request approval of Commissioners' Court minutes for July 2017 term.
7. COUNTY JUDGE
 - a. Request approval to re-designate capital projects to provide funding for Phase 2 of the Courthouse Roof Project.
8. EAST TEXAS REGIONAL AIRPORT
 - a. Discussion and any necessary action to allow the purchase of a fire alarm system for the Terminal building from Longview Alarms for \$26,507.00.
 - b. Discussion and any necessary action to approve Task Order with ESA Consulting, LLC for the removal of an underground fuel tank on the airport apron at a cost of \$14,700.00.

9. HEALTH DEPARTMENT

- a. Request approval to transfer \$1,200 (salary lag) from 650110 Salaries to 650180 Temporary Help for part-time receptionist and necessary fringe benefits to cover temporary employee through September 30, 2017.

10. LINEBARGER, GOGGAN, BLAIR, & SAMPSON, LLP

- a. Request approval of resolution authorizing the tax resale to Joy Global – Longview Operations LLC of property described as:

Tract No. 1: Lot 11, Block 4 (New City 720), Bowen Addition, Gregg County, Texas being that property more particularly described in Volume 441, Page 58 of the Deed Records, Gregg County, Texas (Account No. 36591).

Tract No. 2: Lot 11A (South 45' Lot 11), Block 4, (New City Block 720), Bowen Addition, Gregg County, Texas being that property more particularly described in Volume 308, Page 152 of the Deed Records, Gregg County, Texas (Account No. 36592).

Additionally, request is made to authorize County Judge to execute all necessary deeds.

11. MAINTENANCE

- a. Discuss and consider for approval Task Order #1 with Johnson & Pace, Inc. for project bid assistance and construction oversight of the Gregg County Courthouse Window Project.

12. PURCHASING

- a. Consider approval of disposition of miscellaneous County items/equipment pursuant to Section 263.152 of the Texas Local Government Code.

13. SHERIFF

- a. Request approval for the White Oak Education Foundation, a 501(c)(3) non-profit organization, to utilize inmate labor in accordance with the Texas Code of Criminal Procedure Art. 43.10(4) Manual Labor.

14. TAX ASSESSOR-COLLECTOR

- a. Request approval to transfer \$7,254.11 from 731100 Postage to 650210 Salary/Fringe Benefits for payment of accrued leave to retiring employee.

PUBLIC HEARING ON PROPOSED TAX RATE

- 1) Discuss 2017 proposed tax rate.
- 2) Vote on the tax rate will be held during Commissioners' Court Regular Meeting at 10:00 a.m. on August 30, 2017, in the Commissioners' Courtroom, 3rd floor, Gregg County Courthouse, 101 East Methvin Street, Longview, Texas.

Adjourn Public Hearing on Proposed Tax Rate

PUBLIC HEARING – COUNTY CLERK

- 1) Presentation of the County Clerk's written Preservation and Archival Plan by Connie Wade.
- 2) Request approval to accept the County Clerk's Preservation and Archival Plan.

Adjourn Public Hearing on Preservation and Archival Plan

PUBLIC HEARING – DISTRICT CLERK

- 1) Presentation of the District Clerk's written Preservation and Archival Plan by Barbara Duncan.
- 2) Request approval to accept the District Clerk's Preservation and Archival Plan.

Adjourn Public Hearing on Preservation and Archival Plan

15. ADJOURN