

**GREGG COUNTY
COMMISSIONERS' COURT AGENDA
REGULAR MEETING**

Monday, October 9, 2017 @ 10:00 a.m.
Commissioners' Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas

1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, and budget transfer amendments.
3. Approve health plan claims payments.
4. PUBLIC COMMENTS
5. AUDITORS
 - a. Acknowledge Auditor's Financial Reports and Special Receipt Report for September 2017 term.
 - b. Request renewal of budget for Title IV-E Legal Services Contract between Gregg County and Texas Department of Family and Protective Services.
 - c. Request renewal of budget for Title IV-E Child Welfare Services Contract between Gregg County and Texas Department of Family and Protective Services.
6. BUDGET DIRECTOR
 - a. Request approval of correction to FY18 capital item schedule: \$12,000 for County Clerk should be a wide-format printer.
7. COMMISSIONERS
 - a. Acknowledge Road and Bridge Report for September 2017.
 - b. Precinct 3 – request approval to install a culvert at 7551 West Goforth Road, Kilgore. Precinct 3 will provide labor, equipment, and recycled asphalt product for any necessary fill-in and the property owner will furnish the culvert. Project Planning Report is included.
 - c. Precinct 3 – request approval to assist the City of White Oak in the re-surfacing of Sanders Street, located in Precinct 3. Precinct 3 will provide labor and some equipment, while the City of White Oak will furnish all necessary materials and the reclaimer machine. Project Planning Report is included.
 - d. Precinct 4 – request approval to transfer General Funds in the amount of \$347.55 from Temporary Help 650180 to Overtime 650120.

8. COUNTY CLERK

- a. Request approval of Commissioners' Court minutes for the August 2017 term.

9. COUNTY JUDGE

- a. Request approval of Resolution authorizing the submission of grant application to Texas Task Force on Indigent Defense in an amount to be determined for FY18.
- b. Request approval of Keith Honey as Gregg County nominee to serve on the Board of Directors of Gregg Appraisal District and approval of the resolution designating same.
- c. Request approval of funding agreement between Gregg County and Veterans Recognition Foundation effective October 1, 2017 through September 30, 2018.
- d. Request renewal of funding agreement between Gregg County and Martin House Children's Advocacy Center, Inc. effective October 2, 2017 through September 30, 2018.
- e. Request renewal of funding agreement between Gregg County and East Texas Child Advocates, Inc. effective October 1, 2017 through September 20, 2018.
- f. Request renewal of funding agreement between Gregg County and the Parenting Resource Center of East Texas effective October 1, 2017 to September 30, 2018.
- g. Request renewal of funding agreement between Gregg County and Judson Metro Volunteer Fire Department effective October 1, 2017 through September 30, 2018.
- h. Request renewal of funding agreement between Gregg County and the Regional Community Connections One, Inc. effective October 1, 2017 through September 30, 2018.
- i. Request renewal of funding agreement between Gregg County and Easton Volunteer Fire Department effective October 1, 2017 through September 30, 2018.
- i. Request approval to renew Annual Membership Fee in Texas Judicial Academy effective September 1, 2017 through August 31, 2018.

10. DISTRICT ATTORNEY

- a. Request approval to accept grant award from Office of the Governor - Criminal Justice Division in the amount of \$49,093.00 (total project \$61,493.00) for the FY18 Victims Assistance Grant Program.
- b. Request approval to accept a grant award from Office of the Governor - Criminal Justice Division in the amount of \$74,801.00 (total project: \$120,751.00) for the FY18 Violence Against Women Prosecution Project.

11. EAST TEXAS REGIONAL AIRPORT

- a. Discussion and any necessary action to approve Supplemental Task Agreement #3 of the Master Services Agreement between Gregg County and KSA Engineers, Inc. for \$134,014.00 (approved by legal).
- b. Discussion and any necessary action to approve the Second Landlord's Consent to Assignment and Leasehold Mortgage between EGKP Management, LLC and BTH Bank, N.A. (approved by legal).
- c. Discussion and any necessary action to approve the adjustments of the FY17 Airport budget to fund utility expenses of \$9,942.00 beyond the original budgeted amount of \$128,000.00.

12. ELECTIONS

- a. Request appointment of replacement alternate for Gladewater and replacement judge for Elderville polling places for the November 7 Election.
- b. Request the Court to determine two (2) as the number of clerks for each polling place for the November 7 Election.

13. HEALTH DEPARTMENT

- a. Request approval of resolution authorizing application with East Texas Council of Governments (ETCOG) for Regional Solid Waste Program Grant in the amount of \$3,000.00, funded through the Texas Commission on Environmental Quality (TCEQ). If received, these grant funds help defray the rental fees for dumpsters available at the precincts four (4) times a year to Gregg County residents for free county-wide clean up. This represents no cost to the County.

14. INFORMATION TECHNOLOGY

- a. Request approval to continue Remote Data Base Administrator Services Agreement through Conduent Government Systems, LLC (formerly known as Xerox Government Systems) in the amount of \$15,000.00 and effective October 1, 2017 through September 30, 2018.

15. MAINTENANCE

- a. Request approval for West Gregg Special Utility District to install $\frac{3}{4}$ " polyethylene domestic water lines (in 2" casings) within the rights-of-way of Goforth, FM 3053, Ronnie Brown, and Old Highway 31, all County roads located in Precinct 3.
- b. Request approval for West Gregg Special Utility District to install 1" polyethylene domestic water line (in 2" casing) within the right-of-way of Fairmont Drive, a County road located in Precinct 3.

16. MEALS ON WHEELS

- a. Request approval of resolution authorizing grant from Gregg County.

17. PURCHASING

- a. Consider approval of copy machine lease for the 124th Judicial District Court (Contract: TCPNR150302).
- b. Consider approval of copy machine lease for the District Attorney's Office (Contract: USC4400003732).
- c. Discuss and consider approval to authorize Purchasing Agent to advertise and request sealed proposals for Tires, Tubes, and Services for Gregg County (RFP 2018-804) and appoint evaluation team.
- d. Discuss and consider approval to negotiate contract with Cardinal Roofing and Restoration for Window Sealant and Façade Repairs to the Gregg County Courthouse (RFP 2018-803). Consultant: WJE Engineers
- e. Discuss and consider approval of Change Order for Precinct 3 Building Project (Bid 2017-705).

18. SHERIFF

- a. Request approval for Gregg County Historical Museum, a non-profit organization, to use inmate labor, in accordance with the Texas Code of Criminal Procedure Art. 43.10(4) Manual Labor.
- b. Request approval for Harvest Festival, a non-profit organization, to use inmate labor, in accordance with the Texas Code of Criminal Procedure Art. 43.10(4) Manual Labor.
- c. Request acknowledgment of attached FY18 Budget for the State Asset and Forfeiture Account in accordance with Chapter 59.06 Code of Criminal Procedure.

19. TAX ASSESSOR-COLLECTOR

- a. Request approval to transfer \$600.00 from Temporary Help to Overtime for the salary of housekeeping employee.

20. ADJOURN