

**GREGG COUNTY  
COMMISSIONERS' COURT AGENDA  
SPECIAL MEETING**

**Monday, February 06, 2017 @ 9:00 a.m.  
Commissioners' Courtroom – 3<sup>rd</sup> Floor – Courthouse  
101 East Methvin Street – Longview, Texas**

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1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, and budget transfer amendments.
3. Approve health plan claims payments.
4. COUNTY JUDGE
  - a. Discussion with possible action regarding the employment of Amanda Damuth as Court Collections Director (Position # C00002) with an annual salary of \$42,463 to be effective February 11, 2017.
  - b. Request approval of a resolution authorizing the acceptance of a grant award from the Texas Task Force on Indigent Defense in the amount of \$116,841.00 for FY 2017.
5. COURT COLLECTIONS
  - a. Request discussion and any necessary action, regarding the possible restructure of the Court Collections Department. The plan will consider the replacement of Assistant Collections Director (Position #C 00003) with a new Clerk III Position, Job Grade 6, and maximum starting salary of \$27,905.
6. DISTRICT ATTORNEY
  - a. Request approval to submit grant application for the 20<sup>th</sup> year to the Office of the Governor – Criminal Justice Division for the Stop Violence Against Women Program for FY 2018.
  - b. Request approval to submit grant application for the 3<sup>rd</sup> year to the Office of the Governor – Criminal Justice Division for the Victim Assistance Coordinator Project for FY 2018.
7. HEALTH DEPARTMENT
  - a. Request approval to renew Precinct 4 designee, Mark Tribble, as Tobacco Grant Advisory Board Member, for a term to expire December, 2019.
  - b. Request approval of the appointment of Precinct 2 designee, Ms. Suzie Hiller, as Tobacco Grant Advisory Board Member, for a term to expire December, 2019.

- c. Request approval of the 2017 Gregg County Tobacco Grant Advisory Board.

**8. PURCHASING**

- a. Consider approval of contract with Ark-La-Tex Shredding for Tax office.
- b. Consider approval to negotiate contract with WJE Engineers for Courthouse window project – Bid #: 2017- 704.
- c. Consider approval to authorize Purchasing Agent to advertise and request sealed bids for Knox Lee Bridge Repairs Project – Bid #: 2017 – 709 (Consultant: Hayes Engineering).
- d. Consider approval to authorize Purchasing Agent to advertise and request sealed bids for Gregg County Courthouse Roof Project Phase 1 – Bid #: 2017 – 703 (Consultant: Crenshaw Consulting).

**9. ADJOURN**