

**GREGG COUNTY
COMMISSIONERS' COURT AGENDA
REGULAR MEETING**

Monday, September 12, 2016 @ 10:00 a.m.
Commissioners' Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas

1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, special bills, and budget transfer amendments.
3. Approve health plan claims payments.
4. PUBLIC COMMENTS
5. GREAT TEXAS BALLOON RACE
 - a. Request permission to use the East Texas Regional Airport from July 28 through July 30, 2017 for the 40th Annual Great Texas Balloon Race.
6. LINEBARGER, GOGGAN, BLAIR & SAMPSON, LLP
 - a. Request approval of resolution authorizing the tax resale of property described as all that certain tract of land being described as: Tract No. 4: Lot 4, Block 1, Latham Addition, an addition to Gregg County, Texas, as described in Volume 2568, Page 403, Official Records of Gregg County, Texas. The proposed tax resale would be to Davis Property Management in the amount of \$1,520.00. Additionally, request is made to authorize County Judge to execute all necessary deeds.
7. AUDITOR
 - a. Discussion and any necessary action to set the Sheriff and Constable fees as provided by LGC 118.131 effective January 1, 2017.
 - b. Discussion and any necessary action to set the Law Library fee as provided by LGC 323.023 effective January 1, 2017.
 - c. Discussion and necessary action to approve the continuation of the same TCDRS plan provisions and annually determined elected rate with no plan changes.
 - d. Request approval to renew budget for Title IV-E Child Welfare services contract between Gregg County and Texas Department of Family and Protective Services.
 - e. Request approval to renew budget for Title IV-E Legal Services contract between Gregg County and Texas Department of Family and Protective Services.

- f. Acknowledge Auditor's Financial Reports and Special Receipt Report for August, 2016 term.

8. COMMISSIONERS

- a. Precinct 1 – request approval to assist the City of Longview with re-oiling Nandina Street. The City will provide all materials and Precinct 1 will furnish labor and equipment. Project Planning Report is provided.
- b. Precinct 3 – request approval to replace 2 stolen generators and remove stolen generators from County inventory.
- c. Precinct 3 – request approval of Rabbit Creek Bridge Guardrail Replacement Task Order Amendment 04A-JP1 (Engineer: Johnson & Pace).
- d. Precinct 4 - Request approval to assist City of Lakeport in repairing Melanie Drive. Precinct 4 will provide labor and equipment; and, Lakeport will furnish all materials needed. Project Planning Report is included.

9. COUNTY CLERK

- a. Request approval of Commissioners' Court minutes for the August 2016 term.

10. COUNTY JUDGE

- a. Request approval of Road and Bridge Policy.
- b. Request approval to purchase and install digital recording equipment for the Commissioner and County Courtrooms in the amount of \$4,535.49 per courtroom.
- c. Request approval to purchase a scanner for the County Judge's office in the amount of \$890.77.

11. EAST TEXAS REGIONAL AIRPORT

- a. Discussion and any necessary action regarding the de-activation of a portion of Foreign-Trade Subzone No. 234B, Site 1, Joy Global Zone of Joy Global Longview Operations L.L.C., 2401 South High Street, Longview, Texas.
- b. Request approval and acceptance of 2016 FAA Grant #3-48-0137-042-2016, between the Federal Aviation Administration (FAA) and Gregg County, as sponsor.
- c. Request approval and acceptance of 2017 Texas Department of Transportation (TxDOT) Grant for Routine Airport Maintenance Program (RAMP).
- d. Discussion and any necessary action to approve FY16 Budget Transfer Amendment to purchase service body for existing airport vehicle.
- e. Request approval of budget transfer to install emergency equipment in Airport Director's vehicle and fund end-of-year maintenance expenses.

12. ELECTION

- a. Presentation by Elections Administrator regarding upcoming General Election.

13. INFORMATION TECHNOLOGY

- a. Request approval to purchase an expansion tray for the County email system.

14. INVESTMENT OFFICE

- a. Request ratification of collateral pledged to Gregg County on August 17, 2016, in the amount of \$2,064,946.70.

15. MAINTENANCE

- a. Request approval for CenterPoint Energy to install a 4" polyethylene gas distribution line inside 1.6 miles of the County right-of-way from the Longview City Limits at McCann Road to its intersection with Seven Pines Road (FM 1844).

16. PURCHASING

- a. Consider awarding RFP 2016-612, Life/AD&D Insurance (Voya/Relia Star).
- b. Consider awarding RFP 2016-613, Long Term Disability (Voya/Relia Star).
- c. Consider awarding RFP 2016-614, Medical Stop Loss (HM Insurance).
- d. Consider approval of copy machine leases for Sheriff's Department. Pricing based on State Contract #DIR-TSO-3101.
- e. Consider approval of engagement letter for external audit services (RFQ # 2016-618).

17. SHERIFF

- a. Request approval of an addendum to the NCIC Inmate Phone Service agreement.
- b. Request approval for the Gregg County Historical Museum, a non-profit organization, to use inmate labor on 3 separate occasions.
- c. Request approval to accept a grant award from Office of the Governor - Criminal Justice Division for Gregg County Sheriff's Office Body Camera Grant Project for FY 2017 in the amount of \$40,680.00 and a cash match in the amount of \$10,170.00. The project total for FY 2017 is \$50,850.00.

18. TAX ASSESSOR-COLLECTOR

- a. Request by taxpayer to waive penalties and interest for late payment on tax account.

19. ADJOURN

